

LEAP Community Hubs Accessibility Checklists

Introduction

The purpose of this document is to provide information about the accessibility of the community hubs operated by LEAP Project in the Cambuslang and Rutherglen areas. LEAP Project is dedicated to making its community hubs physically accessible to everyone who uses the space.

If you have any questions or feedback regarding accessibility, please phone our bookings team on **0141 641 5169**, or email us at bookings@leap-project.co.uk

This document has been developed using the guidance provided by the UK Government.

The wording and structure of this checklist reflects existing checklists developed by other community hubs.

Please see below the relevant pages for each community hub LEAP Project manages.

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Halfway Community Hub

The purpose of this section is to provide information about the accessibility of the Halfway Community Hub.

If you have any questions or feedback regarding accessibility, please phone our bookings team on **0141 641 5169**, or email us at bookings@leap-project.co.uk

Access To Building and Travel

Feature	Yes/ No	Description
Accessible and noticeable signage	Yes	The hub is identifiable by the large red sign above the front door. This sign says "LEAP Halfway Community Hub" and includes our red LEAP logo.
Accessible lobby space	Yes	Our lobby has enough space where a wheelchair user can move clear of one door before using the next one. The doors between the main door and the lobby are manual swing doors which can be propped open using door stops.
Public transport access	Yes	The nearest bus stops include: - Craigallian Avenue (30m) - Mill Road (88m) The nearest train stations include: - Newton (0.9 miles, 1.4km – step free routes are available between platforms and existing/entering the station) - Kirkhill (0.9 miles, 1.4km - step free routes are available between platforms and existing/entering the station) - Cambuslang (1.2 miles, 1.9km – step-free access to the station, no step-free access between platforms)
Accessible parking close to building	Yes	There is a car park located behind the hub, approximately 50 metres from the entrance to the Hub. This is accessible via Craigallian Avenue. There are approximately 15 parking spaces and 1 disabled parking space located at the entrance of the car park.

Step free wheelchair accessible building entrance	No	There is a step up to the front door of the hub. This is 13cm high. A ramp can be provided.
Flooring type	/	Grey carpet tiles
Internal doors wide enough for wheelchairs	Yes	Our doors meet the mandatory width for wheelchair access. There are two swing doors in the foyer which can be kept open with unintrusive door stops.
Internal stairs	No	The hub is single leveled.
Seating	Yes	Unfixed folding white chairs with no arm rests.
Tables with wheelchair accessible height	Yes	White folding table with adjustable height to accommodate wheelchair users.
Charging for battery powered assistive equipment	Yes	Located throughout the building.
If using PowerPoint or a screen, is the screen big enough for those with visual impairments?	Yes	The large hall has one projector, one large screen and a television which can be synced to the projector. The small hall has one projector and one large screen.

Toilets

There are two toilets in the hub, one located in the large hall and one located in the small hall.

Information for the accessible toilets:

Feature	Yes/No	Description
Outward facing door	Yes	
Toilet positioned higher for wheelchair access	No	
Paddle toilet flush	Yes	
Emergency cord	No	
Grab rails	Yes	There are two grab rails beside the toilet (the left-hand side rail can be moved and secured

		upright), two on either side of the sink and two on either side of the hand driers.
Changing table	Yes	A foldable infant changing station is mounted onto the left-hand wall behind the door.
Sink in toilet cubicle	Yes	Situated at the rear of the cubicle.
Shelf	Yes	Located beside the sink.
Lighting	Yes	Light switch is situated outside of the bathroom on a labeled switch.
Bin	Yes	Sanitary bin within the cubicle.

Senses

Feature	Yes/No	Description
Noise	/	The hub can be separated into two smaller halls. It is possible to have two bookings at the same time within the venue. A member of our booking team can confirm more than one booking is taking place at the time of your hire. The hub has a capacity of approximately 70. Noise sources could include: voices, kitchen appliances and activities, amplified music, chairs and tables being moved and external noise from the main road.
Lighting	/	The hub has bright overhead panel lights and spotlights with a dial operated dimmer function.

Heating	Yes	There is central heating which is controlled centrally by the LEAP booking team.
Hearing/induction loop system	No	
Ear defenders and ear plugs	No	

Additional Separate Spaces Within Venue

The Halfway Community Hub does have separate rooms which could be used as a secondary quiet space away from the main booking. The accessibility of these spaces is dependent on the conditions of the hire. To access secondary spaces, the hirer must take this into account during the booking process.

Spittal Community Hub

The purpose of this section is to provide information about the accessibility of the Spittal Community Hub.

If you have any questions or feedback regarding accessibility, please phone our bookings team on **0141 641 5169**, or email us at bookings@leap-project.co.uk

Access To Building and Travel

Feature	Yes/ No	Description
Accessible and noticeable signage	Yes	The hub is identifiable by the large white sign on situated on the outside of the building with the car park. This sign says "LEAP Spittal Community Hub" in green writing and includes our red LEAP logo.
Accessible lobby space	Yes	Our lobby has enough space where a wheelchair user can move clear of one door before using the next one. The doors between the main door and the lobby are manual swing doors which can be propped open using door stops.
Public transport access	Yes	The nearest bus stops include: - Fernhill (160m) The nearest train stations include: - Burnside (0.6 miles, 965m)
Accessible parking close to building	Yes	There is a conjoined car park with three disabled parking spaces. There is no shelter between the car park and the main entrance to the building.
Step free wheelchair accessible building entrance	Yes	There is a concrete ramp leading up to the front door. The main door is raised. A metal ramp can be provided to assist wheelchairs
Flooring type		Common Areas: Carpeted Main Hall: Wood Kitchen and Toilets: Vinyl
Internal doors wide enough for wheelchairs	Yes	Our doors meet the mandatory width for wheelchair access. There are two swing doors in the foyer which can be propped open using door stops.

Internal stairs	No	The hub is single leveled.
Seating	Yes	Unfixed folding white chairs with no arm rests.
Tables with wheelchair accessible height	Yes	White folding table with adjustable height to accommodate wheelchair users.
Charging for battery powered assistive equipment	Yes	Located throughout the building.
If using PowerPoint or a screen, is the screen big enough for those with visual impairments?	No	

Toilets

There are three toilets in this hub; one accessible toilet located in the foyer, a men's toilet with one cubicle and three urinals located down the right hand side corridor, and a lady's toilet with three cubicles further down the right hand side corridor.

Information for the accessible toilet:

Feature	Yes/No	Description
Outward facing door	Yes	
Toilet positioned higher for wheelchair access	No	
Paddle toilet flush	No	The toilet flush is operated using a button situated on top of the cistern.
Emergency cord	Yes	Situated beside the toilet on the right side of the cubicle.
Grab rails	Yes	There is a single grab rail on beside the which can be moved and secured upright.
Changing table and hoist	No	
Sink in toilet cubicle	Yes	Situated to the left of the toilet
Shelf	No	

Lighting	Yes	Light switch is situated outside of the bathroom on the left-hand side of the door.
Bin	Yes	Sanitary bin is next to the toilet.

Senses

Feature	Yes/No	Description
Noise	/	The hub has a capacity of approximately 140. Noise sources could include: voices, kitchen appliances and activities, amplified music, chairs and tables being moved and external noise from the main road.
Lighting	/	The hub has bright overhead fluorescent tube lights and wall mounted lights.
Heating	Yes	There is central heating which is controlled centrally by the LEAP booking team.
Hearing/induction loop system	No	
Ear defenders and ear plugs	No	

Additional Separate Spaces Within Venue

The meeting room can operate as a separate secondary quiet space away from the main booking. This room joins on directly to the main hall.

Toll Pitch Community Hub

The purpose of this section is to provide information about the accessibility of the Toll Pitch Community Hub.

If you have any questions or feedback regarding accessibility, please phone our bookings team on **0141 641 5169**, or email us at bookings@leap-project.co.uk

Access To Building and Travel

Feature	Yes/ No	Description
Accessible and noticeable signage	Yes	The hub is identifiable by the large white sign on the grass in front of the Hub. This sign says "LEAP Toll Pitch Community Hub" in green writing and includes our red LEAP logo.
Accessible lobby space	Yes	Our lobby has enough space where a wheelchair user can move clear of one door before using the next one. The doors between the main door and the lobby are manual swing doors which can held open using pins built into the door.
Public transport access	Yes	The nearest bus stops include: - Christie Place (21m) - Croft Road (170m) The nearest train stations include: - Cambuslang (0.3 miles, 482m, step-free access to the station, no step-free access between platforms) - Kirkhill (0.6 miles, 965m - step free routes are available between platforms and existing/entering the station)
Accessible parking close to building	Yes	
Step free wheelchair accessible building entrance	Yes	There is a permanent metal ramp with handrails leading up to the front door. A permanent metal ramp is installed outside the front door to assist wheelchair access.
Flooring type		Industrial linoleum

Internal doors wide enough for wheelchairs	Yes	Our doors meet the mandatory width for wheelchair access. There are two swing doors in the foyer which can be pinned in place using built-in pegs.
Internal stairs	No	The hub is single leveled.
Seating	Yes	Unfixed folding white chairs with no arm rests.
Tables with wheelchair accessible height	Yes	White folding table with adjustable height to accommodate wheelchair users.
Charging for battery powered assistive equipment	Yes	Located throughout the building.
If using PowerPoint or a screen, is the screen big enough for those with visual impairments?	Yes	The hub has one projector and one large screen.

Toilets

There are two toilets in the hub. The accessible toilet is located in the main hall, a single occupancy toilet is accessible via the kitchen.

Information for the accessible toilet:

Feature	Yes/No	Description
Outward facing door	No	
Toilet positioned higher for wheelchair access	No	
Paddle toilet flush	No	The toilet flush is operated using a button situated on top of the cistern.
Emergency cord	No	
Grab rails	Yes	There are two grab rails on either side of the toilet (the left-hand side rail can be moved and secured upright), two on either side of the sink and one beside the towel dispenser.
Changing table	Yes	A portable infant changing mat is located within the cubicle.

Sink in toilet cubicle	Yes	Situated to the left of the toilet.
Shelf	No	
Lighting	Yes	Light switch is situated outside of the bathroom on the left-hand side of the door.
Bin	Yes	Sanitary bin is next to the toilet.

Senses

Feature	Yes/No	Description
Noise	/	The hub has a capacity of approximately 80. Noise sources could include: voices, kitchen appliances and activities, amplified music, chairs and tables being moved and external noise from the main road.
Lighting	/	The hub has bright overhead panel lights, spotlights with a dial operated dimmer function and optional colour changing LED lighting.
Heating	Yes	There is central heating which is controlled centrally by the LEAP booking team.
Hearing/induction loop system	No	
Ear defenders and ear plugs	No	

Additional Separate Spaces Within Venue

The kitchen can operate as a separate secondary quiet space away from the main booking.